



Dayananda Sagar College of Arts, Science, and Commerce
Internal Quality Assurance Cell
Career Guidance & Placement Cell (Ganya) –
Pre placement Orientation- “Resume Building”



Department :BCA

Date of Report:23-03-2026

Sl. No.	Particulars	Event related Details			
1.	Event*	Pre placement Orientation			
2.	Title of the Event	“Resume Writing “			
3.	Date of Conduction	23-03-2026	4.	Time :	2:00 PM to 3:00 PM
5.	Venue	Building No 17, MCA(BU) Block DSCASC			
6.	Resource Person 1 Details	Name : Mrs. Srivatsala V Designation: Assistant Professor, DSCASC			
7.	Topics Covered	<ul style="list-style-type: none"> • Introduction to Resume • Purpose of a Resume • Difference between CV and Resume 			
8.	Resource Person 2 Details	NA			
9.	Topics Covered	NA			
10.	No. Faculty Participants	Internal:	03	External:	NIL
11.	No. Student Participants	Internal:	50	External:	NIL
12.	Faculty Coordinator	Name : Mrs. Srivatsala V Designation: Assistant Professor Name :Mrs. Ranjini K S Designation : Assistant Professor Name :Mrs. Kohila Kanagalakshmi Designation : Assistant Professor Department: Department of Computer Applications -BCA , DSCASC			
13.	Student Coordinators	Lakshit(U03CJ25S0052), Tushar Sanjay Chavan(U03CJ25S0106)			
14.	Total Expenditure	-	15.	Sponsors and Amount (if any)	NA
16.	Agenda of the Event	-	17.	Provide the link of the report uploaded on College Website	No
18.	Social Media Links	---	19.	Report sent to Newspapers? If yes, provide cuttings/images:	No
20.	Certificates Printed?	No	21.	Feedback Collected?	Yes
22.	Attendance Sheet Attached?*	Yes	23.	Photographs of the Event	Attached
24.	Summary of the Event	Department of BCA in association with Career Guidance and Placement Cell- Ganya conducted a activity titled “Resume Building”. Resume is an important document to gain insight into the job seekers’ profile. If BCA students were given the inputs on designing, preparing the resume with lots of tips. Along with the resume building the students were advised to take up certification courses, take up projects etc. The placement unit members explained the dos and don’ts of resume building and its importance in applying for jobs.			



V. Suresh
Event Coordinators

HOD-BCA
31/3/26

IQAC coordinator
23/03/26

Principal



Dayananda Sagar College of Arts, Science, and Commerce
Internal Quality Assurance Cell
Career Guidance & Placement Cell (Gamy) –
Pre placement Orientation- “Resume Building “



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Photos



Photo 1 - Session Started



Photo 2- Explaining Resume writing to students



Photo 3- Students Participation



photo 4 - Clarifying the doubts



photo 5- Students Listening to the teacher



**DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE
AND COMMERCE**

Kumaraswamy Layout, Bangalore - 560 111
(Affiliated to Bangalore University, Approved by AICTE, NAAC Accredited)

Department of Computer Applications - BCA

**Career Guidance & Placement Unit- Gamyra
"Resume Building"**

Date: 23.03.2026

Course: BCA II Semester

Time: 2.00 PM to 3.00 PM

SL. No.	Reg. No.	Student Name	Signature
1	U03CJ2550054	J. J. SHANKAR	[Signature]
2	U03CJ2550007	Ajay S.M	[Signature]
3	U03CJ2550059	MOHAN S	[Signature]
4	U03CJ2550028	Devadath P	[Signature]
5	U03CJ2550042	Prasanna Kumara K	[Signature]
6	U03CJ2550115	Yashas K	[Signature]
7	U03CJ2550004	Abdur Razak Mustafa	[Signature]
8	U03CJ2550002	Aayush Shashma	[Signature]
9	U03CJ2550034	Akshat M	[Signature]
10	U03CJ2550044	Jeevan Raj B	[Signature]
11	U03CJ2550006	Ajay Kumar	[Signature]
12	U03CJ2550038	Guruprasad S	[Signature]
13	U03CJ2550112	Vedant V.A	[Signature]
14	U03CJ2550085	Shivam	[Signature]
15	U03CJ2550106	Tushar Ch	[Signature]
16	U03CJ2550033	Fathima Fida	[Signature]
17	U03CJ2550039	Hamsika-B-H	[Signature]
18	U03CJ2550080	Sahana M.G.	[Signature]
19	U03CJ2550113	Vedika N	[Signature]
20	U03CJ2550015	Shritha K	[Signature]
21	U03CJ2550030	Divya N	[Signature]



V. Anantha, Rajini

SL. No.	Reg. No.	Student Name	Signature
22	U03CJ25S0066	POORWI. H. M	
23	U03CJ25S0093	SPOORTHY H.U	
24	U03CJ25S0075	RIZIK JAPREL	
25	U03CJ25S0063	P. Madan	
26	U03CJ26S0101	SURAJ YADAV	
27	U03CJ25S0103	Syed Nuzaiya	
28	U03CJ25S0041	R.S. Gowtham Reddy	
29	U03CJ25S0065	Pavan. G	
30	U03CJ25S0087	Siddarth. P	
31	U03CJ25S0081	Sanath Subramany. S	
32	U03CJ25S0109	Varun Kumar DV	
33	U03CJ25S0095	Rathith. S	
34	U03CJ25S0091	Sona. R. S	
35	U03CJ25S0074	Rubala R. Siddapur	
36	U03CJ25S0018	Ahromika Ganesh	
37	U03CJ25S0001	Aanya Maheshwari	
38	U03CJ25S0037	Gowthami	
39	U03CJ25S0016	Bahulya Raj B. N	
40	U03CJ25S0051	Kusumitha V	
41	U03CJ25S0031	Durga Sroosthy P	
42	U03CJ26S0022	Chandana. S	
43	U03CJ25S0005	Aiman Shoaib	
44	U03CJ25S0023	Chandrasekhar. R K	
45	U03CJ25S0025	Charan. S	
46	U03CJ25S0047	Juswin	
47	U03CJ25S0060	Naga	

Signature , Rajini,



Dayananda Sagar College of Arts, Science & Commerce
Department of Computer Application - BCA
Career Guidance & Placement Unit - Ganga
"Resume Building"

Date: 23-3-2026

Course: II BCA A+B

Time: 2 pm to 3 pm

Feedback :-

The resume building sessions were very helpful and informative. I learned how to structure a resume properly, highlight my skills, and present my achievements effectively. The explanations were clear and easy to understand, even for beginners.

These lectures also gave me confidence to create my own resume and understand what recruiters look for. The practical tips and examples shared were especially useful.

Overall, it was a great learning experience. Thank you for conducting such valuable sessions. I would appreciate more sessions like this with hands-on practice and real-time feedback.

Divya.N
23/3/26

Feedback :-

The resume building lectures were very engaging and useful. They helped me understand the importance of creating a clear and professional resume. I learned how to organize my information, choose the right format, and present my strengths effectively.

The sessions were well-structured and easy to follow, which made the learning process smooth. I especially liked the guidance on avoiding common mistakes while making a resume.

Overall, these lectures were very beneficial and improved my understanding of resume preparation. Thank you for providing such helpful guidance.

Ashitha.K
23/3/26

Dayananda Sagar College of Arts, Science & Commerce.
Department of Computer Application - BCA
Career Guidance & Placement Unit - Ganga

"Resume Building"

Date: 23-3-2026

Course: II BCA A4B

Time: 2 PM to 3 PM

Feedback:

The resume building session was genuinely insightful & practical. What stood out was how the session moved beyond generic tips & focused on real world expectations - especially how recruiters actually look for and their need.

The lecture gave me self confidence to create my own resume using AI tools also by formal procedure. Overall the session was interesting and valuable. Looking forward for more valuable & interesting sessions like these.

Justine
23-06-26

Feedback:

The resume session was very informative and beneficial for us. It helped us understand how to create a professional and effective resume that highlights our skills, achievements and experiences clearly. The guidance provided by the organizers and experts was easy to understand and practical to apply. Interactive sessions and feedback on individual resumes made the session even more valuable. Overall it boosted our confidence and prepared us better for future job opportunities.



Vedika.N
25/03/26